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**Bolsover District Council**

**Meeting of the Housing Liaison Board on 21 October 2025**

**Agenda Item 9: Terms of Reference**

<b>Classification:</b>	This report is Public
<b>Report By:</b>	Assistant Director of Housing Management

As per the Terms of Reference approved in July 2024, this report enables the annual review of the document to ensure the remit of the group remains clear and relevant to the requirements placed on the Council by the Regulator of Social Housing.

Three substitute tenant members were established prior to the agreement of the Terms of Reference in 2024, to ensure that the ratio of tenants in attendance can be maintained in the event of core tenant members needing to give apologies. The substitute members will receive all paperwork to ensure they remain aware of current work and recommendations made.

The Council has also taken the decision to formalise arrangements for the Group, with the Council's Governance team now supporting the administration of the meeting. This will also enable the Housing Service to ensure that the paperwork is available online alongside other committee papers, giving greater visibility of the Group's work to tenants.

Attached at appendix 1 is the previous Terms of Reference with suggested amendments shown with track changes.

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**RECOMMENDATION(S)**

1. That members of the group review the amended Terms of Reference at appendix 1 and make necessary amendments as required.
2. That members approve a revised Terms of Reference for the next twelve months.

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**Links to Council Ambition: Customers, Economy, Environment and Housing**

Ambition: Housing

Priority: Maintaining and improving property and housing management standards and ensuring that standards and living conditions in the district contribute towards better health outcomes for all

Target HOU4: Work towards compliance with the Social Housing Consumer Standards, ensuring tenants' voice is key when developing new council housing policies, procedures, and improvements.

**DOCUMENT INFORMATION**

<b>Appendix No</b>	<b>Title</b>
1.	Amended Terms of Reference 2025/26